

**DECEMBER 13, 2022, MINUTES
REGULAR WHEATLAND CITY COUNCIL MEETING
WHEATLAND COMMUNITY CENTER
101 C STREET, WHEATLAND, CA
6:00 – 7:30 P.M.**

COUNCIL MEMBERS PRESENT: R. Coe, L. McIntosh, J. Pendergraph, P. Shelton R. West
A. Teter

OTHERS PRESENT: J. Goodwin, City Manager
J. Buckman, City Attorney
T. Raney, Community Development Director
D. Schilling, City Engineer
D. Sylvester, Police Chief
A. Paquette, Fire Chief
L. Thomason, City Clerk
J. Johnson, Account Clerk

PLEDGE OF ALLEGIANCE: Council Member R. West led the pledge of allegiance.

PUBLIC COMMENT

None.

Police Chief Damiean Sylvester administered a ceremonial Oath of Office to Daniel White, Stephen Thornton, Luke Gonsalves and Brooke Kobald.

CONSENT CALENDAR

Motion was made by Council Member J. Pendergraph, Seconded by Council Member P. Shelton to **approve minutes from the October 25, 2022, regular City Council meeting, Contract with Silvers HR LLC for Facilitating City Council's Evaluation of City Manager and Appointment of Vice Mayor Bob Coe to serve on the Wheatland Regional Sewer Ad-hoc Committee with Mayor R. West.** Vote called – AYES: All. Motion carried.

REGULAR CALENDAR

1) Motion was made by Council Member J. Pendergraph, Seconded by Council Member P. Shelton to **adopt Resolution No. 38-22 Declaring the Results of the November 8, 2022, Election.** Vote called – AYES: All. Motion carried.

2) City Clerk Lisa Thomason administered the Oath of Office to Bob Coe and Angela Teter.

3) Council Reorganization and Selection of Mayor and Vice Mayor.

Motion was made by Vice Mayor R. Coe, Seconded by Council Member P. Shelton to nominate Mayor R. West as the continuing Mayor of Wheatland for 2023. Vote called – AYES: All. Motion carried.

Motion was made by Council Member P. Shelton, Seconded by Council Member A. Teter to nominate Vice Mayor R. Coe as the continuing Vice Mayor of Wheatland for 2023. Voted called – AYES: All. Motion carried.

4) City Manager Jim Goodwin presented the staff report for consideration of Resolution No. 40-22 approving a Delegation Agreement with Olivehurst Public Utility District (OPUD). For the past 2 years, the Regional Sewer Ad-hoc Committee, and staff, have been engaged with multiple parties to develop a regional solution to wastewater treatment needs in South Yuba County, including the City of Wheatland. Since the beginning of this effort, the following has been accomplished; a feasibility analysis of multiple regional service alternatives was completed by Wheatland, a decision was made by the Wheatland City Council to select Olivehurst Public Utility District (OPUD) as the city's preferred regional partner, Yuba Water Agency (YWA) agreed to fund, on a grant/loan basis (with an option for the loan portion to be forgiven), design and environmental clearance for both agencies to design a regional conveyance system connecting Wheatland to OPUD for purposes of wastewater treatment, both agencies have completed Basis of Design Reports (BODR) for the project, are nearing 100 percent design, and also are near completion of environmental review and YWA also agreed to fund a consulting team to work with both agencies to complete an application to the California State Water Resources Control Board Clean Water State Revolving Fund (CWSRF) program for full grant funding of the project. Earlier this year, CWSRF staff advised Wheatland and OPUD this regional project may be highly competitive to receive full grant funding. Changes in state program requirements now allow for large project funding commitments. In this case, project estimates currently range between \$80 million and \$100 million, and current program regulations could allow for full grant funding in this amount. The YWA consulting team preparing the grant application has been working with Wheatland, OPUD and state representatives of the CWSRF to complete the application. The state CWSRF staff has recommended that a single application for the project be submitted to start the review process. Given the target funding is a regionalization program and Wheatland is the agency regionalizing service, the consultants recommend Wheatland serve as the grant applicant. The Delegation Agreement states Wheatland will submit the application on behalf of both Wheatland and OPUD. Even though Wheatland is the lead applicant, if funding is awarded, both agencies will be required to sign funding agreements with the state and meet all conditions of the grant award. Consequently, both agencies will be required to submit agency-specific information required by the state. Both the City Council and OPUD must execute the Delegation Agreement. Staff anticipates completion of the application early next year. The City Council and OPUD Board will be required to adopt additional resolutions in January for formal submission of the application.

Council Member L. McIntosh questioned if Mayor West should be the alternate signer.

Council Member P. Shelton questioned if the City Manager should be named to sign the agreement or a specific person.

Motion was made by Vice Mayor R. Coe, Seconded by Council Member P. Shelton approving Resolution No. 40-22 Approving a Delegation Agreement with Olivehurst Public Utility District (OPUD). Vote called – AYES: All. Motion carried.

5) City Engineer Dane Schilling presented the staff report for discussion and consideration to approve a resolution directing the City Engineer to modify parking restrictions along Wheatland Road across from the Wheatland High School. In recent months the City of Wheatland has received complaints about vehicles parked along the northerly side of Wheatland Road that were obstructing access to properties across from the Wheatland High School. Several citations were issued by the Wheatland Police Department in response to the complaints. The cited vehicles belong to students attending Wheatland High School who complained to school administrators about the parking citations. School administrators

contacted the City Manager who arranged a meeting with high school administrators to review the matter. As a result of that meeting, a review of the site was performed, and this memorandum was prepared to provide an engineering evaluation of the situation and bring forth recommendations to the City Council for consideration. In order to address more immediate concerns with this situation while a long-term solution can be identified, enforcement of the existing no parking zone has been reduced in scope to include only acutely unsafe situations involving parked vehicles, such as vehicles blocking driveways or impairing visibility to motorists exiting driveways. The subject site of this memorandum is generally described as the northerly roadway shoulder of Wheatland Road directly across the street from Wheatland High School which is approximately 1,200-feet in length ("Site"). This segment of Wheatland Road is classified as a "Major Collector" in accordance with Federal Highway Administration (FHWA) functional classification standards and as documented on the statewide California Road System Maps. This segment is also designated in the Circulation Element of the 2006 Wheatland General Plan as an "Arterial" roadway. The roadway segment is comprised of two paved 12-foot travel lanes (eastbound and westbound); an unimproved gravel shoulder on the northerly side; and paved parking lane, curb, gutter and sidewalk on the southerly side fronting the high school. The northerly shoulder includes pavement that varies in width from approximately 12- to 16- inches. Five gravel driveways and four mailboxes serve the rural residential lots to the north. The existing road right-of-way is 60-feet wide. The terrain is flat with a few lateral obstructions within the road right-of-way, most notably mailboxes and an overhead electric utility line running along the northerly shoulder. There is a notable grade difference at the westerly end of the Site between the edge of pavement and the gravel shoulder that could make it difficult for parked vehicles accessing the road shoulder. In the rainy season stormwater runoff ponds in portions of the northerly shoulder that deters drivers from parking in flooded areas. The posted speed limit is 25-miles per hour and the segment is an established and marked school zone. Traffic controls include a double yellow centerline, white edge line (fog line) stripes, and No Parking signs along the northerly shoulder for the length of the Site. Just beyond the limits of the Site are school zone signs, a marked mid-block yellow crosswalk near G Street, signs and pavement markings denoting the crosswalk, and school zone signs and pavement markings. The No Parking signs appear to date back to when the County was responsible for the roadway as evidenced by an old No Parking sign with a county road mile-marker on the post (presumably prior to the City's annexation of the rural properties north of the Site). The other No Parking signs appear to be newer signs installed on metal posts within the last 10-years. The site conditions are good to excellent. No obstructions to visibility other than parked vehicles. The statewide traffic collision database indicates two vehicle crashes in the last 10 years on this segment (Wheatland Road – E Street to Olive Street). One incident on May 21, 2010, was a minor injury sideswipe collision of a pick-up truck versus a school bus where the bus driver failed to yield the right-of-way to oncoming traffic. The second incident on February 25, 2014, was a minor injury broadside collision due to a failure to yield the right-of-way when turning. Neither incident involved the use of residential driveways on the northerly side of Wheatland Road. Historically, the northerly shoulder of the Site has been used for parallel parking by drivers that are presumably students attending school and high school events, and drivers attending after hours non-school sporting events at the athletic fields. Generally, Wheatland Police have enforced the established no parking zone only when complaints are received. Recommendations are intended to address the apparent need for parking in the subject area while maintaining safe access for properties on the northerly side of Wheatland Road; remove no parking zones between driveways where possible. Parallel parking on the shoulder at the Site can be safely provided between driveways if parking is restricted at specified distances on either side of driveways. Placement of no parking signs should be designed in accordance with the California Manual of Uniform Traffic Control Devices (CAMUTCD), the California Vehicle Code, and the State of California Highway Design Manual for establishing corner site distances to be applied at each driveway. Consideration should also be given to restricting parking for the safe delivery of the mail to mailboxes within the subject area. When the criteria are applied to existing conditions a

minimum distance of 60 feet should be restricted from parking on the east side of each driveway and a minimum of 40 feet on the west side of each driveway. Pursuant to section 10.36.020 of the Wheatland Municipal Code: The traffic and safety engineer is authorized to maintain, by appropriate signs or by paint upon the curb, all no-stopping zones, no-parking areas, and restricted parking areas, as defined and described in this title or established by resolution of the council. Pursuant to section 10.36.050(A) of the Wheatland Municipal Code: The traffic and safety engineer is authorized to erect signs indicating no parking upon that side of any street adjacent to any school property when such parking would, in his or her opinion, interfere with traffic or create a hazardous situation. The improvements would allow for approximately 660 feet of parking along the northerly shoulder which would accommodate up to 33 parallel parked vehicles. The no parking zone beginning just east of the driveway at 4993 Wheatland Road and continuing around the curve at the westerly end of the Site would remain in place. It is recommended that vertical grade differences between the edge of pavement and the gravel shoulder greater than 0.10 feet (1.2-inches) be remediated by the placement of additional of aggregate materials or pavement grindings in the shoulder area to a minimum width of 10-feet from the white edge line. Provide information to students and staff regarding the safe use of the parking on the northerly road shoulder and the potential for vehicles in a no parking zone being cited and towed. Re-establish routine enforcement of no parking zones within the site to ensure vehicles parked along the northerly shoulder do not create a safety hazard for motorists entering and existing the residential properties. The City has received funding from the Sacramento Area Council of Governments (SACOG) to design roadway "complete streets" improvements including pavement rehabilitation; new curbs, gutters, sidewalks and bike lanes along the northerly side of Wheatland Road; a crosswalk with enhanced safety lighting (rapid flashing beacons); and other improvements. It is anticipated that this project may also provide a paved parallel parking lane along the northerly side of the road if sufficient right-of-way exists. The timing of the construction of these improvements is uncertain as construction funding has not yet been secured by the City.

Mayor R. West questioned if the City receives the grant will it add or take away parking spaces and what are the needs and long-term solution. D. Schilling responded, take away. City Manager J. Goodwin stated the issue is not in the City's jurisdiction and the high school is looking at property to expand on-site parking. Mayor West commented on the public safety concern. J. Goodwin stated the City will not enforce parking and will be tracking vehicles parked in a red zone, the school will be informed. Mayor West commented on permitted parking in parking lot. Shelton added the City should not spend money on a temporary solution. West question the photo of standing water provided in the staff report and questioned when the work will be performed. Schilling responded during winter break.

Council Member P. Shelton commented on future improvements, uncertain construction and funding not secured, safety issue from gravel and vehicle drop off. Shelton also commented on improvements the City is performing listed under No. 5, if parking improves and crosswalk. D. Schilling responded there is a cross walk at G Street. City Manager J. Goodwin explained modifying parking restrictions are due to students parking in the no parking zone and blocking neighborhood mailboxes and driveways. Schilling stated the street maintenance budget provides routine and capital maintenance and will be completed by current staffing.

Council Member L. McIntosh questioned why the area has been a no parking zone. D. Schilling responded the City has no history on that.

Council Member A. Teter questioned if the City has communicated with the high school about future plans. City Manager J. Goodwin stated the City has a good dialogue with the high school at a staff level and the City also has a 2X2X2 committee.

PUBLIC COMMENT

1) D. Pesenti commented on possibly asking adults to park on the street and students in parking lot. D. Schilling responded that on street parking is available to all. Pesenti suggested moving the parking issue further out from the location of the school.

Motion was made by Vice Mayor R. Coe, Seconded by Mayor R. West to **adopt Resolution No. 40-22 Directing the City Engineer to Modify Parking Restrictions Along Wheatland Road across from the Wheatland High School**. Vote called – AYES: All. Motion carried.

REPORTS

- 1) Fire Chief A. Paquette reported on a grant for watercraft.
- 2) Police Chief D. Sylvester reported that body worn cameras are now live.
- 3) Vice Mayor R. Coe reported on the Homeless Commission.
- 4) Account Clerk J. Johnson reported on the City Hall toy box.
- 5) Council Member P. Shelton reported on SYTIA, south Beale interchange and Wheatland Expressway. Shelton stated that ETA is by summer and 50% is in Placer County.
- 6) Mayor R. West reported on the sewer ad-hoc committee.

CLOSED SESSION

No reportable action.

Minutes approved and adopted on this 10th day of February 28, 2023..

Rick West, Mayor

Lisa Thomason, City Clerk