

OCTOBER 10, 2023, MINUTES  
REGULAR WHEATLAND CITY COUNCIL MEETING  
WHEATLAND COMMUNITY CENTER  
101 C STREET, WHEATLAND, CA  
6:00 – 7:40 P.M.

**COUNCIL MEMBERS PRESENT:** A. Teter, L. McIntosh, P. Shelton, R. Coe, R. West

**OTHERS PRESENT:** B. Zenoni, City Manager  
S. Wong, Finance Director  
J. Buckman, City Attorney  
B. Wittmer, Police Chief  
J. Johnson, Account Clerk

**PLEDGE OF ALLEGIANCE:** Mayor R. West led the pledge of allegiance.

**PUBLIC COMMENT**

John Giles asked about the ordinance on animals. Police Chief B. Wittmer was able to exchange information to have code enforcement reach out.

**CONSENT CALENDAR**

It was moved by Vice Mayor B. Coe, Seconded by Council Member A. Teter to **approve minutes from the regular City Council meetings on September 12, 2023 and September 26, 2023; Consideration and Adoption of Resolution Approving Second Amendment to Option and Structure Lease Agreement with New Cingular Wireless (AT&T).** Vote Called – AYES: All. Motion Carried.

**REGULAR CALENDAR**

- 1) Mayor R. West introduced Terry Madsen from ClearSource Financial Consulting who presented a power point and discussed the Water and Sewer Utility Rate Study. Council Member L. McIntosh requested information on a base flat rate of 1500 cubic feet compared to 1200 cubic feet. The Council discussion continued. Chris Walsh commented on the item.

No action required.

- 2) City Manager Bill Zenoni presented the staff report for Consideration and Adoption of a resolution Authorizing Amendment to Section 23 of City of Wheatland Personnel Rules. The section addresses using City vehicles for City business and personal vehicles for conducting City business. Staff’s recommendation included additional provisions addressing vehicle use safety practices and clarified that use of personal vehicles for conducting City business is covered by the employee’s personal insurance. For the new Police Department volunteer program, the revised policy allows volunteers to drive a city vehicle only if they are driving to have it serviced. The revised policy also includes a provision for the Police Sergeant position to use a take home vehicle. The City will have all employees sign a signature page acknowledging they have reviewed this policy. Mayor R. West

asked about an approval process for drivers. Police Chief B. Wittmer confirmed that the driver's license record is looked at during the Police Department's hiring process. Mayor R. West brought up implementing a pull notice with DMV. Council Member P. Shelton questioned whether there was a limit on the distance for take home vehicles. Council Member L. McIntosh requested language be added that any take home vehicles in the policy be subject to funding in the approved City budget. It was moved by Council Member P. Shelton, Seconded by Vice Mayor B. Coe to **approve Consideration and Adoption of Resolution Authorizing Amendment to Section 23 of City of Wheatland Personal Rules**. Vote Called – AYES: All. Motioned Carried.

## REPORTS

Police Chief B. Wittmer reported on Police Department calls associated with Bishop's Pumpkin Farm. Chief Wittmer also reported that there is currently one applicant for the volunteer program and one reserve officer in the background check portion of the hiring process.

Finance Director S. Wong reported on the auditors being scheduled by the end of this month, and that he purchased additional certificates of deposit along with treasury investments. Mr. Wong also mentioned City Hall has been busy with the clean-up of office records.

City Manager B. Zenoni reported that a shredding company would be onsite to destroy old documents in accordance with the City's records retention schedule.

Council Member P. Shelton reported on the Feather River Air Quality District meeting. Anytime anyone needs to report about smoke and the air quality they would like you to report to their Feather River Air Quality's website so they can track it.

Council Member L. McIntosh reported that she went to the REST luau and how they are gearing up to help house the homeless during the winter months.

Council Member A. Teter complimented the Police department on how quick she was able to get out of Bishop's Pumpkin Farm.

Mayor R. West reported on a meeting with Placer County discussing the Wheatland Express Way.

There being no further business, Mayor R. West adjourned the meeting at 7:40 p.m.

Minutes approved and adopted on this 24<sup>th</sup> day of October 2023.

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Rick West, Mayor

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Jessy Johnson, Acting City Clerk