

**APRIL 23, 2019 MINUTES
REGULAR WHEATLAND CITY COUNCIL MEETING
WHEATLAND COMMUNITY CENTER
101 C STREET, WHEATLAND, CA
6:30 – 8:27 P.M.**

COUNCIL MEMBERS PRESENT: R. Coe, J. Henderson, L. McIntosh, R. West
ABSENT – J. Pendergraph

OTHERS PRESENT J. Goodwin, City Manager
J. Buckman, City Attorney
D. Schilling, City Engineer
A. Paquette, Fire Chief

PLEDGE OF ALLEGIANCE:

Mayor J. Henderson led the pledge of allegiance.

PUBLIC COMMENT

Chris Wallace commented on the dead end road on the Bishop's property and thru traffic.

CONSENT CALENDAR

Motion was made by Council Member R. West, Seconded by Council Member R. Coe to **approve minutes of the regular meeting on April 9, 2019**. Vote called – AYES: All. Motion carried.

REGULAR CALENDAR

*Council Member R. Coe excused himself from the following agenda item.

1) City Engineer Dane Schilling presented the staff report for The Malone Culvert Failure Project Status. During the course of the removal work (Phase 1) it was discovered that a City-owned sewer force main, a small waterline, a telephone cable and a small abandoned natural gas service were placed over the old culvert causing the need to revise the scope' of the contractor's work and issue, a change order relocate, remove or protect these utilities in-place. The most notable cost item of this change order was due to the City's 8-inch sewer force main. The forcemain could not be out of service for more than 4-hrs at a time so a temporary by-pass was required. Coastland Engineering quickly designed a by-pass facility and designed a new segment of the forcemain to go under Grasshopper Slough. The Phase 1 contractor provided pricing for the change order which was reviewed by Coastland and the City, and approved by the City. This change order totaled \$70,222 plus the associated design work provided by Coastland. This change order work would have been required in Phase 2 if timing and physical constraints hadn't necessitated its removal in Phase 1. The removal of the old culvert and utility work is now complete and the waterway is now clear of obstructions. The roadway remains closed until Phase 2 is complete. In the course of the design of Phase 2, Coastland examined various options for the replacement culvert including a steel plate arch (similar to the old structure), precast reinforced concrete pipe, galvanized steel pipe and precast concrete arch designs. In that process, Coastland determined that the costs, associated with trying to preserve the natural bottom of the waterway to avoid environmental permitting was more costly than obtaining a permit and employing conventional methods for the culvert construction. This, revised approach is expected to save \$120,000 or more in construction costs which will more than offset the additional design and environmental efforts. The downside to this approach is that the City must obtain a streambed

alteration permit from the State before work can commence. The environmental consultant has performed the necessary environmental surveys and applied for the required permit. In addition, Coastland in conjunction with Raney Planning and Management prepared a CEQA Notice of Exception for the project. Staff anticipates bringing the construction drawings and specifications to the City Council in late May, and bidding the second phase (the new culvert) in early June 2019. Replacement work is expected to be complete and the roadway re-opened before the 2019 rain season begins.

Vice Mayor R. West questioned when the project will go out for bids; D. Schilling responded in June. Mayor Henderson requested the name of the environmental consultant; D. Schilling responded Madrone Ecological Consulting.

*Council Member R. Coe returned to the meeting.

2) City Engineer Dane Schilling presented the staff report for approval of Plans and Specifications, and Authorize Bidding of Hooper Street Improvement Project. Hooper Street from Highway 65 to Olive Street fronts Wheatland Elementary School and serves as the primary route from the north end of the city for school buses, students and school staff that access the school properties in the area. The road surface in this segment is in poor condition with persistent potholes that require continued maintenance. This area is also known for being congested with pedestrians and vehicles before and after school. Wheatland Elementary School has diagonal parking and a concrete sidewalk along the westerly side on school property. Paved diagonal parking is present on the easterly side of Hooper Street without any other improvements and is within the City's 50-ft road right-of-way. During school drop-off and pick-up times this road segment becomes congested with cars parking to drop students off, cars passing through to drop students in the rear drop-off area created by the school, cars passing through the City on Hwy-65 who are attempting to short-cut around the traffic back-up at the traffic signal at First Street and students walking to the front of the school from surrounding neighborhoods and from vehicles. On October 9, 2018, the City Engineer presented concepts for the City Council's consideration and input for a potential project along Hooper Street that would attempt to meet the following objectives; improve safety for motorist and students (pedestrians); improve the quality of the road surface to increase safety and reduce maintenance; enhance the aesthetics of the area; create a barrier to prevent trespassing from vehicles associated with the school onto the property to the east and provide safe and accessible public parking to serve the school and the adjacent business. Input received from the City Council on October 9, 2018, included; support for the general concepts stated above; include diagonal parking (not parallel parking) along the easterly side of Hooper Street; include a sidewalk along the easterly side of Hooper Street; include high visibility raised crosswalks with bulb-outs at two locations; reduce the width of the one-way travel lane for traffic calming; look at additional striping at Hwy-65 to delineate the local street; include landscape areas as possible to enhance aesthetics of the area and include a right-turn pocket and stacking lane on Hwy-65. Since the October 9th Council meeting, Staff met with Wheatland School District Superintendent Craig Guensler to gauge the school district's interest in the proposed project and their potential financial participation. Superintendent Guensler provided feedback on what elements are important to the District and indicated that the District could contribute up to \$50,000 in funds toward improvements – specifically the raised crosswalks. Staff has also met with the adjacent property owner Mr. Raj Sharma. Mr. Sharma did not oppose the proposed project but did want to include a driveway from Hooper Street to his property. Staff investigated the feasibility and costs associated with this request, and determined that adding a driveway at this location was not feasible primarily due to the extensive drainage system modifications that would be required and limited width of the parcel. On November 27, 2018, the City Council adopted a resolution amending the adopted FY 2018-19 Budget, authorizing the City Manager to enter into a funding agreement with the Wheatland School District and authorizing the City Manager to proceed with design of the Hooper Street Improvement Project. Coastland Engineering proceeded with surveying and final design of the project. Staff also met with the School District to confirm the design, as it developed, was acceptable to the District. Cost estimates for the project are \$49,525 higher than the earlier conceptual estimate. The increases are primarily due to the addition of a right-turn pocket on Hwy-65 and

landscaping which were not included in the conceptual estimate. Staff is proposing the use of FY19-20 SB1 revenue to cover the additional items. The Project plans are attached with this report, and technical specifications and a detailed cost estimate are available upon request. With Council authorization and receipt of an encroachment permit from Caltrans, the project would be bid in May, the construction contract would be awarded in June and construction completed before the new school year starts on August 14, 2019. Staff has determined that no significant environmental impacts could occur as a result of this project and therefore the project is categorically exempt under CEQA.

Public Comment

Diana Arteaga commented on costs and the School District's share.

Vice Mayor Rick West questioned if \$372K is the TDA claim amount for the year, City Manager Jim Goodwin responded yes. City Engineer Dane also responded that there is a portion reserved for staff. R. West questioned if the SB 1 allocation is for 12 months, J. Goodwin responded yes. R. West questioned if there is a right-of-way in the project's landscape area, D. Schilling responded that one line crosses Caltrans boundaries and there is an encroachment permit required. R. West questioned who will maintain the landscaping; J. Goodwin responded the City will. R. West questioned if the school district will help, J. Goodwin responded no.

Mayor Henderson questioned the encroachment permit timeline; D. Schilling responded that CalTrans has 10 days to respond. Mayor Henderson questioned on sheet 5 of 8, where is X-6, Asa Utterback provided an explanation regarding removing and replacing storm drain pipe. Henderson also questioned the timeline of the SB 1 funds.

J. Goodwin requested D. Schilling to explain the ingress/egress regarding the Raj Sharma property.

Motion was made by Council Member R. Coe, seconded by Council Member R. West to approve **Resolution No. 14-19 Approving the Plans and Specifications for the Hooper Street Improvement Project**. Vote called – AYES: All. Motion carried.

3) City Engineer Dane Schilling presented the staff report for SB 1 Funding Project List for FY 19-20. On April 28, 2017, State Senate Bill 1 (SB1), also known as the Road Repair and Accountability Act of 2017, was signed into a law by Governor Brown. SB1 establishes the Road Maintenance and Rehabilitation Program to address deferred maintenance on the state highway system, and local street and road systems. RMRA funds are available to cities and counties for basic road maintenance, rehabilitation, and critical safety projects that may include, but are not limited to, the following; road Maintenance and Rehabilitation; safety Projects; railroad Grade Separations; complete Street Components (including active transportation purposes, pedestrian and bicycle safety project, drainage and stormwater capture in conjunction with any other allowable project) and traffic Control Devices. The City of Wheatland received five (5) months of distributions from SB1 during the City's Fiscal Year (FY) 2017-18 totaling \$9,684. In FY18-19, the City received ten (10) monthly distributions to-date totaling \$47,665.48 and is on track to receive just under \$60,000 in this fiscal year. The State estimates another increase of approximately 10 percent in the following year. Staff estimates that the City will receive approximately \$65,000 in FY2019-20. SB1 requires the City Council to adopt by resolution a list of projects proposed to receive funding from the RMRA in a given fiscal year. To date, all the received SB1 funds received by the City have been accrued and are yet to be spent. Projects approved with this action will be included in the FY19-20 Budget; Hooper Street Project. This project will reconfigure and resurface Hooper Street in front of Wheatland Elementary School at State Highway 65 to improve public safety for pedestrian and vehicular traffic, and repair severely failed portions of the pavement. The improvements would benefit residents as well as those who drop their children off at the elementary school; location: Hwy 65 to Olive Street; estimated Useful Life of Project: 20+ years; estimated Year of Construction: 2019; estimated SB1 Funds to be Used: \$106,000; other

Funds: \$168,000 TDA Funds and \$50,000 from Wheatland School District. On November 27, 2018, the City Council adopted a resolution amending the FY18-19 Budget to include the Hooper Street Project, authorizing the City Manager to enter into an agreement with Wheatland School District and authorizing the City Manager to proceed with design of the project. Pavement Management Program (PMP). This project is planned to implement a city-wide pavement management program based upon a widely-used software program (MTC's StreetSaver®), including the survey and condition rating of the entire City's maintained mileage. This program will enable full compliance with SB1 requirements and provide the basis for efficient, cost-effective identification and delivery of pavement maintenance work for the City. Location: City-wide; estimated Useful Life of Project; on-going; estimated Year of Implementation: 2019-20; estimated SB1 Funds to be Used: \$30,000 These projects, if selected, would receive SB1 funding and possibly future SB1 funding in addition to other funding sources, if needed.

Vice Mayor R. West commented that he thought a PMP was in place; D. Schilling responded that funding from SACOG was not received and explained the software program. R. West commented on putting together a list of possible grant funding projects; J. Goodwin explained this is the goal for the City. Mayor Joseph Henderson questioned the horizon on SB-1 funds if not spent; J. Goodwin responded no, funds are typically saved up.

Motion was made by Council Member J. Henderson, Seconded by Council Member R. Coe **to approve Resolution No. 13-19 Adopting a List of Projects Funded by SB-1 the Road Repair and Accountability Act in FY 2019.** Vote called – AYES: All. Motion carried.

4) City Manager Jim Goodwin presented the staff report for Vehicle Purchase. The City of Wheatland owns a variety of vehicles used for providing public safety services and for maintenance of the City's roads, parks, and infrastructure. Vehicles assigned to the Public Works are; 2004 Ford F150; 2004 Ford F350; 2004 Ford F550; 2007 Chevy Trailblazer; 2007 Chevy Silverado; 2007 Chevy Colorado; 2015 Ford F350; Dump truck and Scout Utility Vehicle. In February 2019, the City transitioned its building permit processing and code enforcement operations to Yuba County. Previously these functions were performed by the City's consultant, Coastland Engineering. As part of the City's agreement with Yuba County, the County will retain the fees associated with issuing a building permit. The City will receive revenue equal to 6% of each building permit fee processed by the County. This revenue will be used to offset any costs associated with code enforcement the County provides to the City. Based on the history of costs associated with code enforcement, staff has determined that it will be more cost effective to provide code enforcement operations with City personnel. A part-time, non-sworn Police employee has been assigned to provide code enforcement. Should the Council approve the purchase of the new Public Works vehicle, the 2007 Chevy Trailblazer will be assigned to the Police Department for code enforcement activities.

Motion was made by Council Member R. West, Seconded by Council Member L. McIntosh to authorize the City Manager to spend up to \$32,000 to purchase a 2019 Ford F-150 from Geweke Ford for use by the Public Works Department. Voted called – AYES: All. Motion carried.

CLOSED SESSION

No reportable action.

REPORTS

None.

ADJOURN

There being no further business, Council Member J. Henderson adjourned the meeting at 8:27 p.m.

Minutes approved and adopted this 12th day of May 2019.

Joseph Henderson, *Mayor*

Lisa J. Thomason, *City Clerk*

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