

**FEBRUARY 27, 2024, MINUTES
REGULAR WHEATLAND CITY COUNCIL MEETING
WHEATLAND COMMUNITY CENTER
101 C STREET, WHEATLAND, CA
6:00 – 7:36 P.M.**

COUNCIL MEMBERS PRESENT: A. Teter, R. Coe, R. West, L. McIntosh
ABSENT: P. Shelton

OTHERS PRESENT: B. Zenoni, City Manager
S. Wong, Finance Director
J. Buckman, City Attorney
D. Schilling, City Engineer
B. Wittmer, Police Chief
L. Thomason, City Clerk

PLEDGE OF ALLEGIANCE: Mayor R. West led the pledge of allegiance.

PUBLIC COMMENT - None

CONSENT CALENDAR

It was moved by Vice Mayor R. Coe, Seconded by Council Member A. Teter, to **approve minutes from the regular City Council meeting on January 23, 2024; Resolution No. 06-24 Canceling the Regular City Council Meeting of March 12, 2024; Task Order with Raney Planning & Management to Process the Wheatland Senior Housing Prevailing Wage Monitoring for the First Street Senior Housing Project; Quarterly Investment Report December 31, 2023, and Resolution No. 07-24 Authorizing Execution of an Agreement with Municipal Resource Group To Prepare a Wheatland Fire Authority Sustainability Analysis.** Vote called – AYES: All. Motion carried.

REGULAR CALENDAR

1) Finance Director Steve Wong presented the staff report for acceptance of Annual Comprehensive Financial Report and Auditor Correspondence for Fiscal Year Ended June 30, 2023. Each year, an audit of the City's financial statements is conducted by an independent auditor and the results are presented to the City Council. In addition to the City's general purpose financial statements which are included in the Annual Comprehensive Financial Report, the auditor's issue two communication documents to the City Council – the Management Report and the Auditor's Communication Letter. For the fiscal year ended June 30, 2023, the financial audit was conducted by the accounting firm Moss, Levy & Hartzheim CPAs. This is the sixth year this firm has audited the City's financial records. In accordance with good financial reporting practices, a Request for Proposals for financial audit services will be issued prior to the next financial audit. The Annual Comprehensive Financial Report provides detailed information on the Introductory Section, Financial Section and Statistical Section. In the Management Report and Auditor's Communication Letter the auditors confirm that there were no material deficiencies in internal control identified. The Auditors Communication Letter confirm that all significant transactions were recorded in the proper fiscal period and that the auditors encountered no difficulties with management and no recommendations for improvement in financial reporting or internal controls were noted. The City received the Government Finance Officers Association (GFFA) Certificate of Achievement for Excellence in Financial Reporting for its Fiscal Year

2021-22 financial report for the fourth year in a row. The Fiscal Year 2022-23 Annual Comprehensive Financial Report has been submitted to GFOA and it is anticipated that the City will earn this award for a fifth consecutive year.

It was moved by Council Member A. Teter, Seconded by Vice Mayor R. Coe to **review and accept the Annual Comprehensive Finance Report and auditor correspondence for the City of Wheatland for the fiscal year ended June 30, 2023.** Vote called – AYES: All. Motion carried.

2) Finance Director Steve Wong presented the staff report for Fiscal Year 2023-24 Mid-Year Budget Report and Consideration and Adoption of Resolution No. 10-24 Amending the Fiscal Year 2023-24 General Fund Budget. The proposed budget adjustments increase the Fiscal Year 2023-24 General Fund revenue budget by \$261,000 and expenditure budget by \$50,000.

Mayor R. West commented on transaction tax.

Council Member L. McIntosh commented on additional \$32,000.

It was moved by Mayor R. West, seconded by Council Member L. McIntosh to **adopt Resolution No. 10-24 Amending the Fiscal Year 2023-24 General Fund Budget.** Vote called – AYES: All. Motion carried.

3) Mayor R. West announced that the agenda item for consideration and adoption of a resolution authorizing execution of a Wastewater Treatment and Operations Agreement and a Capacity Purchase Agreement with the Olivehurst Public Utility District was pulled from the agenda.

4) Police Chief Brian Wittmer presented the staff report for consideration and adoption of a resolution authorizing the purchase of Police Department Public Safety software for the Wheatland Police Department from Sun Ridge Systems, Inc. and approving an amendment to the Fiscal Year 2023-24 Police Department budget. The Wheatland Police Department utilizes the radio communications and CAD system through the Yuba County Sheriff's Office. The Yuba County Sheriff's Office Administrative Services Department, in collaboration with the Yuba County Sheriff's Department, completed a Request for Proposals to replace the current Public Safety System. The scope of this system incorporates multiple sub-systems including Computer Aided Dispatch, Mobile Computing System, Report Writing System, Law Enforcement Records Management and Jail Management Systems. The current system was developed in 1988, with the last upgrade in 2012, and is woefully outdated and unsupported. Sun Ridge Systems was selected as the most qualified provider of state-of-the-art functionality for both current and future needs. The Yuba County Sheriff's Office initial intention was to allow the Wheatland Police Department to continue conducting business under the Yuba County Sheriff's Office agreement. However, in order to separate the large amount of data and required reporting, it was determined that Wheatland would have to obtain its own Public Safety software license to utilize most of the features of the new system and would not be covered under the County's license as had been the case in the past. The purchase of this Public Safety software system was not anticipated at the time the Fiscal Year 2023-24 Budget was developed. Therefore, an amendment to the Police Department budget in the amount of \$32,376 is required in order to fund this purchase.

Council Member L. McIntosh commented on fees for dispatch services and the necessity of the software. McIntosh requested to include direction staff to check to check the amount the City is currently paying for Yuba County Dispatch services and equipment.

City Attorney J. Buckman stated the City Council may amend council action on this item.

It was moved by Vice Mayor R. Coe, seconded by Council Member A. Teter to **adopt Resolution No. 09-24 Authorizing the Purchase of Police Department Software from Sun Ridge Systems, Inc., and**

Approving an Amendment to the Fiscal Year 2023-24 Police Department Budget. Vote called – AYES:
All. Motion carried.

5) Community Development Director T. Raney presented the staff report for an update on current development activities. Raney provided an update on Near-Term Projects: Caliterra Ranch, First Street Senior Housing Project, Bear Ridge Family Apartments, Pottery World/Avoca Orchards Annexation and 1973 State Route 65 Annexation. Raney continues with an update on Medium-Term Projects: Caliterra Ranch, Heritage Oaks Estates, 507 State Route 65 Gas Station, Residential Rezone Project, Bishop's Pumpkin Farm and Webb Apartments. Raney finished with an update on the Johnson Rancho Hop Farm Area and the General Plan Update.

City Engineer Dane Schilling presented the Engineering/Public Works Projects portion of the staff report. Schilling provided an update on the Wheatland Expressway, Wheatland Regional Sewer Project, Wheatland Comprehensive Drinking Water Project, Caltrans "Doughnut Hole" Project and the Wheatland Road Complete Streets.

Mayor R. West commented on the Caliterra Ranch Development Agreement Amendment, status of the Housing Element, applicant for the 1973 State Route 65 Annexation Project and Bishop's annexation time frame. West also commented on traffic related to Beale AFB and necessity for readiness and Rancho Road grant money.

Council Member L. McIntosh commented on the Webb Apartments Design and the community center at the Senior Housing Project. McIntosh also questioned why the bypass would only be two lanes.

Council Member A. Teter commented on the City's obligations to meet state requirements for income-based housing. Teter also commented on a sound barrier for the bypass.

REPORTS

S. Wong reported on response to CalPERS.

B. Zenoni reported on his visit with Council Member A. Teter to Beale AFB and Wheatland 150 signs. Vice Mayor R. Coe reported on the Wheatland 150 meeting and confusion of the 100th Wheatland Pet Parade. Coe also commented on events in the City that will take place on April 13, 2024.

Council Member A. Teter reported on SACOG.

Council Member I. McIntosh reported on the Government Affairs Committee of the SYHC meeting quarterly.

Mayor R. West reported on the Sewer Ad-Hoc Committee meeting.

There being no further business, Mayor R. West adjourned the meeting in memory of **Sid Muck** at 7:25 p.m.

Rick West, Mayor

Lisa J. Thomason, City Clerk