



CITY OF WHEATLAND

CITY COUNCIL MEETING STAFF REPORT

June 27, 2023

SUBJECT: Council discussion and consideration of adopting a resolution approving an agreement with Wheatland Union High School District for a School Resource Officer for the 2023/2024 and 2024/2025 School Years

PREPARED BY: Damiean Sylvester, Police Chief

Recommendation

Approve proposed agreement between the City of Wheatland and Wheatland Union High School District (WUHSD) for one School Resource Officer and directing the City Manager to execute the agreement.

Background

In the spring of 2021, the Police Department was approached by the WUHSD Superintendent about the ability of the department to provide a part-time School Resource Officer on campus at Wheatland Union High School two days a week. WUHSD secured a two-year grant allowing them to fund one, part-time School Resource Officer, twice a week for 8 hours each day. An agreement was adopted in August 2021 for the 2021/2022 school year, and was amended to cover the 2022/2023 school year, with an increase in SRO hours to full-time during the school year. The agreement acknowledges that circumstances may arise that limit the SRO hours provided.

The program has been well accepted and Wheatland Union High School District would like to extend the program two more years.

Under the proposed agreement, WUHSD shall reimburse the City an amount not to exceed \$81,000 for FY 2024, and \$83,500 for FY 2025. The current agreement adds to the eligible reimbursement 10% to cover administrative costs associated with the program. The agreement has already been approved by the school district and signed by the Superintendent.

Alternatives

The City Council may choose not to approve the agreement, therefore not providing a School Resource Officer to WUHSD.

Fiscal Impact

WUHSD is paying for the service, therefore there is no financial impact to the General Fund

Attachments

1. School Resource Officer Agreement for 2023-2025

AGREEMENT

SCHOOL RESOURCE OFFICER PROGRAM CITY OF WHEATLAND AND WHEATLAND UNION HIGH SCHOOL DISTRICT

Agreement is made by and between the City of Wheatland, hereinafter called "City," and Wheatland Union High School District, hereinafter called "District";

WHEREAS, a School Resource Officer (SRO) program has merit in terms of student education, community relations, and school security; and

WHEREAS The SRO program enhances the safe and positive learning environment within the District, promotes a positive working relationship with school staff members to prevent juvenile delinquency, and promotes positive attitudes regarding the police role and informs students of their rights and responsibilities as lawful members of the community, and

WHEREAS both City and District created an SRO program in 2021 and see it in the best interests of the Wheatland community to continue the program.

NOW, THEREFORE, IT IS HEREBY AGREED THAT:

1. The Wheatland Police Department (Police Department) will assign an officer to serve as a SRO to the Wheatland Union High School District for a target of 5 days a week (40 hours per week) during the 2023-2024 and 2024-2025 school years.
2. Police Department will provide all necessary equipment required by the SRO to perform the duties required. .
3. The SRO, under the supervision of the Police Department, will perform law enforcement duties on the campus during the school year. Pending any unavoidable conflicts, the intent of the Police Department is to have the SRO on campus 5 days a week when school is in session. The SRO will comply with and adhere to the SRO Job Description attached hereto. The SRO shall:
 - a. Present a positive image of the law enforcement profession.
 - b. Provide students a better understanding of the nature and function of law enforcement, making classroom presentations, as requested.
 - c. Participate in student counseling sessions and parent conferences, when appropriate.
 - d. Provide technical assistance to school administrators.
 - e. Serve as a liaison between the Police Department and the School District.

- f. Investigate most crimes that occur on school campuses.
 - g. Deter criminal activities and disruptive behavior during school hours, including during school sponsored activities.
4. Police Department shall select the SRO and assign them to the schools. In the event the principal of the school to which the SRO is assigned feels that the particular SRO is not performing his or her duties and responsibilities effectively, the principal shall contact the SRO supervisor. Within a reasonable amount of time after receiving the information from the principal, the SRO supervisor shall advise the Chief of Police of the principal's concern. If the Chief of Police desires, the principal and the Chief of Police or their designees, shall meet with the SRO to mediate or resolve any problems or concerns. The Chief of Police, in his sole discretion, may reassign a SRO in accordance with the policies of the Wheatland Police Department.
 5. Within 30 (30) days following receipt of invoice from City, District agrees to reimburse City annually for the actual cost of services plus ten percent (10%) for associated overhead expenses, rendered during the school year in an amount not-to-exceed:
 - \$81,000 for the 2023-2024 school year.
 - \$83,500 for the 2024-2025 school year.
 6. District will assign one school administrator at the high school to coordinate the activities of the SRO at each campus. This administrator will provide input to the Police Department supervisor responsible for evaluating the performance of the SRO.
 7. The term of this Agreement shall be for two years, beginning July 1, 2023 through and including June 30, 2025. However, either the District or City may terminate this Agreement upon giving thirty (30) days written notice to the other party.
 8. Should this agreement be terminated, District will reimburse City for any unreimbursed services provided.

CITY OF WHEATLAND

WHEATLAND UNION HIGH SCHOOL DISTRICT

Mayor

Nicole Aumas
Superintendent

Date

6/7/2023
Date