



CITY OF WHEATLAND

CITY COUNCIL MEETING STAFF REPORT

October 26, 2021

SUBJECT: Council discussion and consideration to adopt Resolution No. 38-21 for Award of Contract for the Tom Abe Field Lighting Project

PREPARED BY: Dane H. Schilling – City Engineer
Heidi Provencher - Coastland Engineering

Recommendation

Staff recommends adopting Resolution 38-21:

1. Amending the Fiscal Year 2021-22 Budget for the Tom Abe Field Lighting Project ("Project") by appropriating \$33,069 from the General Fund and authorizing the City Manager to use CIRA Flexible Spending Funds totaling \$108,527.
2. Waiving bid irregularities for the bid submitted by Sactown Contractors Corp. for the construction of the Project.

Authorizing the City Manager to award a construction contract to Sactown Contractors Corp. for construction of the Project in the amount of \$181,600.00 and authorizing the City Manager to execute change orders not to exceed the ten percent (10%) of the contract amount or \$18,160.00

Background/Discussion

Earlier this year, a storm damaged the lighting system at Tom Abe field located in Nichols Park next to Wheatland City Hall. Two of the existing wooden poles that support the lighting and safety netting sustained damage in the storm. A claim was submitted to the City's insurer and the City received an insurance payment in the amount of \$58,164.06. Payment from the insurer is based solely on the damage that occurred during the storm and does not account for the age and condition of the lighting system. Each year, the City's insurance carrier, CIRA, approves liability insurance program dividends for participating agencies. The City has accumulated dividends totaling \$108,527. The Tom Abe Field Lighting Project is an eligible use for these funds. Staff subsequently evaluated the remaining light poles and determined the majority of the remaining poles were structurally compromised and should be replaced. In addition, staff determined that the existing incandescent lighting which also sustained damage should be replaced with more energy efficient LED lighting.

Estimates received just after the storm damage indicated that removal and replacement of the lighting system would not exceed \$160,000. More recent estimates indicated substantially higher costs than originally estimated.

On August 24, 2021, City Council approved the Bid Documents and authorized the City Engineer to proceed with soliciting bids for the Project. Bids were received and opened on October 5, 2021. Four contractors submitted bids as follows:

Table 1 – Tom Abe Field Lighting Project – Bid Summary

Bidder	Base Bid Amount
Sactown Contractors Corp. *	\$ 181,600.00
Capitol Valley Electric, Inc.	\$ 359,041.00
T & S Intermodal Maintenance	\$ 369,200.00
Vellutini Corp. dba Royal Electric	\$ 808,887.99
Engineer's Estimate	\$ 169,000.00

* Apparent Low Bidder

The low bidder and second low bidder neglected to include an acknowledgement of Addendum #4 which added an "additive alternate" bid item to the bid form. However, since the determination for award of construction of the project is based on the base bid amount (no additive alternates), the omission of Addendum #4 does not constitute an advantage to the bidders that omitted the acknowledgement of Addendum #4. Also, Sactown Contractors Corp. subsequently provided a letter of explanation, acknowledgement of Addendum #4 and bid form (Attachment 2). Other than the omission described above, the apparent low bidder appears to be a responsive and responsible bidder.

Staff is recommending that the City Council waive bid irregularities for the bid submitted by Sactown Contractors Corp., award a construction contract to Sactown Contractors Corp. for the base bid amount of \$181,600.00, and authorize the City Manager to execute change orders not to exceed ten percent (10%) of the contract amount or \$18,160.00.

Fiscal Impact

The project will be paid with funds from the insurance payment, the CIRA Flexible Spending Fund, and the City's General Fund unrestricted reserves.

Insurance Payment	\$ 58,164
Flexible Spending	108,527
Unrestricted Reserves	33,069
PROJECT TOTAL	\$199,760

Attachments

1. Resolution
2. Sactown Contractors Corp. letter and acknowledgement of Addendum #4

RESOLUTION NO. 38-21

**RESOLUTION AMENDING THE FISCAL YEAR 2021-22 BUDGET
ALLOCATING ADDITIONAL FUNDS, AUTHORIZING THE CITY MANAGER TO
AWARD A CONSTRUCTION CONTRACT WITH SACTOWN CONTRACTOS CORP.
IN THE AMOUNT OF \$181,600.00 AND AUTHORIZING THE CITY MANAGER
TO EXECUTE CHANGE ORDERS NOT TO EXCEED \$18,160.00
FOR THE TOM ABE FIELD LIGHTING PROJECT**

WHEREAS, in the winter of 2021, the lighting system and safety netting at Tom Abe Field sustained damaged from high winds during a storm event; and

WHEREAS, the City filed a claim with California Intergovernmental Risk Authority (CIRA), the City's risk-sharing JPA, and received notice that damages in the amount of \$58,164.06 would be covered by CIRA; and

WHEREAS, on August 24, 2021, the City Council approved bid document prepared by Coastland Civil Engineering for the Tom Abe Field Lighting Project ("Project") and authorized the City Manager to solicit bids for construction of the Project; and

WHEREAS, on October 5, 2021, the City received four bids for the Project and Sactown Contractors Corp. was identified as the lowest bidder, however some irregularities in the lowest bidder's bid were identified; and

WHEREAS, the City Engineer, in consultation with the City Attorney's office, has reviewed the bid irregularities in the bid submitted by Sactown Contractors Corp. and determined the irregularities to be minor and inconsequential to the base bid results, and that the bid received by Sactown Construction Corp. is otherwise responsive, and the bidder is responsible; and

WHEREAS, based on the bids received and the estimated costs to complete the project, an additional \$141,596 needs be allocated in order to complete the Project.

NOW, THEREFORE IT IS HEREBY RESOLVED, ORDERED AND FOUND by the City Council of City of Wheatland, State of California, that the City Council:

1. Amends the Fiscal Year 2021-22 Budget for the Tom Abe Field Lighting Project ("Project") by appropriating \$33,069 from the General Fund and \$108,527 from the CIRA Flexible Spending Funds.
2. Waives bid irregularities for the bid submitted by Sactown Contractors Corp. for the construction of the Project.
3. Authorizes the City Manager to award a construction contract to Sactown Contractors Corp. for construction of the Project in the amount of \$181,600 and

authorizing the City Manager to execute change orders not to exceed the ten percent (10%) of the contract amount or \$18,160.00

PASSED AND ADOPTED by the City Council of City of Wheatland, State of California this 26th day of October 2021, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Rick West, Mayor

ATTEST:

Lisa Thomason, City Clerk



SACTOWN CONTRACTORS

Date: 10/19/2021

***CITY OF WHEATLAND
WHEATLAND CITY HALL
111 C ST
WHEATLAND, CA 95692***

***CITY OF WHEATLAND CALIFORNIA
DEPARTMENT OF PUBLIC WORKS***

TOM ABE FIELD LIGHTING PROJECT

Dear project manager,

Please accept this letter as a request not to deem Sactown Contractors as a disqualified firm on the submission of the bid packet for above named project.

Sactown sent out bid documents the day before due date to assure on time delivery, after which addendum #4 was issued. That is the only reason addendum #4 is not included in the bid packet.

Addendum #4 was issued as an RFQ for additive alternate pricing for lighting controls. The bid amount doesn't differ prior or post addendum #4.

We thank you so much for your time and are hopeful to work with you on this project!



**Tanya Privalov
CEO/OWNER/PRESIDENT**

DIR Registration Number 1000379858
License Number 1050461
EIN: 83-3097412
DGS NUMBER: 2020446



CITY OF WHEATLAND
 111 C Street
 Wheatland, California 95692
 Office (530) 633-2761
 Fax (530) 633-9102

ADDENDUM NO. 4
Issued October 1, 2021

RE: City of Wheatland
Tom Abe Field Lighting Project
Addendum #4 – Bidder Questions

To: All Building Exchanges and Plan Holders:

This addendum shall hereby be made a part of the Contract Documents to the same extent as though it was originally included. The addendum consists of this cover and all the following pages and attachments. The due date and time have not changed.

The Contract Documents are hereby clarified, corrected and changed as indicated below.

<u>Item</u>	<u>Part/Section</u>	<u>Description of Change</u>
1. Additive Alternate Items	Remote Control and Monitoring System	The Remote Control and Monitoring Equipment, including the Light Control Cabinet (LCC), associated with the Sports Field Lighting is being offered as an Additive Alternative portion of the Sports Light Package. Section 10-8.09 Measurement and Payment is hereby deleted and replaced in its entirety with the following text and the revised Bid Schedule is included as Attachment A: <u>10-8.09a Measurement and Payment:</u> Sports Field Lighting will be measured and paid for on a Lump Sum Basis. Payment shall include full compensation for doing all work involved in the installation of the Sports Field Lighting as specified

<u>Item</u>	<u>Part/Section</u>	<u>Description of Change</u>
		<p>herein including labor, installation, connection to the existing lighting control box, tools and equipment, reinforced concrete, and all materials including poles, foundations, tops, shafts, handholds, anchor bolts, bolt circles, base covers, electrical connections, lights, brackets and hardware necessary to attach to the poles, aiming each light, testing, and electrical work as well as any necessary provisions necessary to allow for the attachment of safety netting as specified in these Special Provisions, and as directed by the Engineer and no additional compensation will be allowed.</p> <p><u>10-8.09b Additive Alternate Measurement and Payment:</u></p> <p>Remote Control and Monitoring Equipment associated with the Sports Field Lighting will be measured and paid for on a Lump Sum Basis. Payment shall include full compensation for doing all work involved in the Remote Control and Monitoring of the Sports Lighting as specified herein including material costs and installation of Control and Monitoring System, Lighting Control Cabinet (LCC), and the automated control submittals included as part of the remote monitoring and control system. Payment shall also include all labor, tools, equipment and all materials including electrical connections, remote drivers, enclosures, control systems, components, brackets and hardware necessary operate the system as well as any necessary provisions as specified in these Special Provisions, and as directed by the Engineer and no additional compensation will be allowed.</p>
<p>2. Bidder Question</p>	<p>Sports Light Angles</p>	<p>Q: With the lighting specifications as written, the cap in lighting is going to cause players to lose pop up fly's because they will be higher than the 45 foot poles.</p> <p>A: The height requirement for light poles follows the recommendations of the 2017 Little League Lighting Standards & Safety Audit as outlined in the Specifications.</p>
<p>3. Bidder Question</p>	<p>Direct Bury Poles Not Allowed</p>	<p>Q: Can the new poles be placed in the ground and then secured with concrete base?</p> <p>A: No, new poles may not be extended into the ground. Poles shall be fabricated with a base plate and secured to a poured-in-place foundation with anchor bolts to secure to the base plate of each pole. The 2017 Little League Lighting Standards & Safety Audit require foundation design by a structural engineer.</p>

A copy of this addendum with the signed acknowledgement below must be attached to your bid proposal or your bid may be considered non-responsive.

If you have any questions or concerns regarding this addendum, please contact Heidi Provencher at (530) 615-0374 or provencher@coastlandcivil.com.

Thank You,

Approved by:

Prepared by:



Dane H. Schilling P.E.
City Engineer



Heidi Provencher, P.E.
Associate Engineer

Contractor's Acknowledgement of Addendum

Addendum No.4

Signed: _____



Printed Name: _____

TANYA PRIVALOV

Attachment A "Revised Bid Schedule"

1.3 BID SCHEDULE

Item No.	Description	Estimated Quantity	Unit of Measure	Unit Cost	Total Cost (\$)
1	Mobilization (5% Maximum)	1	LS	\$8,000	\$8,000
2	Remove Existing Pole	6	EA	\$3,200	\$19,200
3	Disassemble, Preserve and Reassemble Metal Ramps (2 locations)	1	LS	\$11,200	\$11,200
4	Net Poles	1	LS	\$3,600	\$3,600
5	Sports Light Package	1	LS	\$128,100	\$128,100
6	Netting Installation	1	LS	\$2,500	\$2,500
7	Engineering Submittals	1	LS	\$9,000	\$9,000
8	Lighting Audit	1	LS	\$0.00	\$0.00
	Total Lump Sum Price:				\$ 181,600.00

Base Bid Written Amount ONE HUNDRED EIGHTY ONE THOUSAND, SIX HUNDRED DOLLARS Dollars

Additive Alternate					
Item No.	Description	Estimated Quantity	Unit of Measure	Unit Cost	Total Cost (\$)
1	Remote Control and Monitoring System	1	LS	\$39,700	\$39,700
	Total Additive Alternate Lump Sum Price:				\$ 39,700.00

Additive Alternative Bid Written Amount THIRTY NINE THOUSAND SEVEN HUNDRED DOLLARS Dollars

Contractor Company Name: SACTOWN CONTRACTORS CORP

