

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Wheatland City Council will hold a hearing on **Tuesday, November 14, 2023** at the Wheatland Community Center, 101 C Street, Wheatland, California to consider the following request. The City Council meeting is scheduled to begin at 6:00 p.m.

Discussion and consideration of the following item:

- **Consideration and Adoption of Resolution Amending the Master Fee Schedule.**

Information on the proposed discussion item is available for review online at the City of Wheatland's website <http://www.wheatland.ca.gov/>.

**The City encourages you to submit your comments on the approval associated with the proposed ordinance by email to the Wheatland City Clerk, Lisa Thomason, lthomason@wheatlandca.gov. To give the City Clerk adequate time to print out your comments for consideration at the meeting, please submit your written comments prior to 4:30 p.m.; or if you are unable to email, please call the City Clerk's Office at (530) 633-2761 by 4:30 p.m.

If you wish to have your comments read to the City Council Members during the appropriate Public Comment period, please indicate in the Subject Line "FOR PUBLIC COMMENT" and list the item number you wish to comment on.

Comments that you want read to City Council will be subject to the three-minute time limitation (approximately 350 words). Written comments that are only to be provided to City Council and not read at the meeting will be distributed to the City Council prior to the meeting.

If you challenge the approval of the proposed project in court, you may be limited to raising only those issues you or someone else raised during the public hearing described in this notice or in written correspondence delivered to the City at or prior to the public hearing (Government Code Section 65009).

**Any individual with a disability who needs assistance or accommodation to participate in this video- and teleconference meeting should call the City Attorney, Jennifer Buckman, at 916-804-0173 or email her at jtb@bkslawfirm.com.

Any person interested in any agenda item may contact the City Clerk prior to the meeting date for further information. If you have any questions regarding the items, please contact Bill Zenoni at (530) 633-2761 or at bzenoni@wheatland.ca.gov.

Date: October 30, 2023

For publication by November 3, 2023

Lisa Thomason, City Clerk
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CITY OF WHEATLAND

CITY COUNCIL MEETING STAFF REPORT

November 14, 2023

SUBJECT: Consideration and Adoption of Resolution Approving the Master Fee Schedule Effective January 1, 2024

PREPARED BY: Steve Wong, Finance Director

Recommendation

Staff recommends that the City Council conduct a public hearing on proposed amendments to the City's Master Fee Schedule, and upon closing the public hearing, consider adoption of a resolution approving the Master Fee Schedule effective January 1, 2024.

Background/Discussion

A municipality is authorized to establish reasonable fees for services rendered, provided that those fees do not exceed the estimated reasonable cost of providing the service for which the fee is charged. The City of Wheatland has established fees by authority of the Municipal Code, City ordinances, resolutions, development/funding agreements, and State and Federal statute.

In government, the difference between a fee and a tax is that a fee is paid by an individual for a specific good or service rendered by the government that benefits only that individual, while a tax has only a general connection to the benefits received for an individual.

The attached Master Fee Schedule ("Schedule") is being proposed to set fees in place as of January 1, 2024. Building fees and garbage fees are not included in the fee schedule since those fees are set by contract with Yuba County and Recology respectively. The fees listed for water and sewer service reflect the current fee structure and will be updated if the City Council approves recommended adjustments in 2024. The Master Fee Schedule is posted on the City's website.

FEES AUTOMATICALLY INCREASED

Certain fees are automatically adjusted each year based on either the change in the consumer price index (CPI) or the change in the engineering news record construction cost index (ENR). The attached resolution identifies user fees proposed to be in effect on January 1, 2024 and directs staff to adjust the following fees on the dates indicated per previously adopted resolutions and ordinances:

- FOG (fats, oil, grease) fee (Jan 1, 2024)
- Fire Protection Facilities fee (Jan 1, 2024)
- Impact fees (Jan 1, 2024)

- Planning and Engineering fees (Jan 1, 2024)
- Sign fees (Jan 1, 2024)

While there was authorization to automatically increase FOG and sign fees on July 1, 2023, the fee increase was deferred until January 1, 2024 so that all user fees are adjusted on a consistent schedule..

FEES UPDATED AS NEEDED

Other fees are updated as needed to ensure that fees charged are sufficient to recover the cost of services provided. These fees include Administrative, Business License, Cannabis Registration, Code Enforcement, Nuisance Abatement, Community Center and Park Rental, and Special Event fees. The Planning and Engineering fees administrative cost of “plus 20%” has been reduced to “plus 10%” to more properly reflect actual costs.

Copy fees are increased to \$2.00 for the first page and \$.25 per page thereafter (currently \$1.00 for the first page and \$.10 per page thereafter).

The Community Center room and kitchen fees were combined and increased by approximately 10%, the last adjustment to these fees was in 2018. Effectively restricting use of the kitchen when the kitchen facilities are not rented while the rest of the Center is rented has been a problem.

Park fees have been simplified to one event charge including restroom availability, instead of charging by size or location of the park and having to decide on the restrooms being open or not.

Police fees were also adjusted to more closely match the cost of services provided, also not having been increased since 2018. When a police report is requested to be copied to a flash drive, an additional \$5.00 charge is added (no change to the basic \$10.00 charge for a copy of a Police report). The Vehicle Release fee is increased from \$125.00 to \$200.00. Minor fees for VIN verification and mechanical citation sign-off have been eliminated as these services have historically been provided at no charge. A \$20.00 fingerprinting fee, hard card only, is established. A concealed weapon permit fee is eliminated as this service is provided by Yuba County. A local background check fee of \$25.00 is established.

The chart below is a summary of City fees and the method for adjusting the fees.

	Method for Determining a Fee Increase
Administrative Fees	Cost Recovery
Business License Tax & Fee	Cost Recovery
Cannabis Cultivation Registration	Cost Recovery
Code Enforcement	Cost Recovery
FOG Permit	CPI
Fire Protection Facilities Fees	ENR
Impact Fees	ENR
Nuisance Abatement	Cost Recovery
Community Center & Park Rental	Cost Recovery
Planning and Engineering Fees	CPI
Police Fees	Cost Recovery
Sign Fees	CPI
Special Event Fees	Cost Recovery
Sewer and Water Charges	To be determined

Fiscal Impact

Adjusting the City's user fees will result in additional revenue which will recover a portion of the cost of providing specialized services.

Attachments

1. Resolution
2. Master Fee Schedule effective January 1, 2024

RESOLUTION NO. 39-23

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WHEATLAND APPROVING THE MASTER FEE SCHEDULE EFFECTIVE JANUARY 1, 2024

WHEREAS, a municipality is authorized to establish reasonable fees for services rendered, provided that those fees do not exceed the estimated reasonable cost of providing the service for which the fee is charged (Government Code Sections 66000-66018.5); and

WHEREAS, in addition to fees and charges identified in the City's Municipal Code, the City Council of the City of Wheatland has adopted Ordinances 339, 384, 400, and 448; Resolutions 10-93, 33-01, 38-03, 18-04, 39-04, 43-04, 28-05, 01-07, 07-07, 06-08, 21-09 06-10, 16-10, 15-12, 01-13, 04-19, 09-19, 10-19, 17-21, 25-20, 35-21, and 30-22; and development agreements, all of which establish fees for services rendered by the City, including administration, planning, building, business license, code enforcement, public works, park and recreation, public safety, water, sewer, and development impact fees; and

WHEREAS, it is necessary for the City to modify the previously adopted fees to ensure that fees charged are reasonably related to the estimated cost of providing the service.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Wheatland as follows:

1. Fee Schedule. The fees for administration, planning, building, business license, code enforcement, public works, park and recreation, public safety, water, sewer, and development impact fees are those set forth in the City of Wheatland Master Fee Schedule attached as Attachment 1 herein.
2. January 1, 2024 Updates. The Master Fee Schedule shall be updated on January 1, 2024 to reflect adjustments to Fire Protection Facilities, Impact Fees, and Planning and Engineering Fees based on Resolutions 01-07, 06-08, 15-12, and Ordinances 400 and 448.
3. Authority of City Manager to Prescribe Additional Regulations. The City Manager may adopt such regulations and prescribe such forms as are necessary to implement and collect the fees provided for by this Resolution.
4. The fees established by this Resolution are in conformance with previously adopted ordinances, resolutions, agreements, and the City's Municipal Code as they relate to fees and charges.
5. Effective Date. The fees for services are effective January 1, 2024.

PASSED AND ADOPTED by the City Council of the City of Wheatland on the 14th day of November 2023 by the following vote:

AYES:

ABSENT:

ABSTAIN:

ATTEST:

Rick West, Mayor

Lisa J. Thomason, City Clerk

**CITY OF WHEATLAND
MASTER FEE SCHEDULE
For FY 2023-2024; updated as of January 1, 2024**

Line	Description	Authority	PROPOSED FEE AMOUNT	Comment / Existing Fee
ADMINISTRATIVE FEES				
1	Bingo Games	MuniCode 5.44	License fee has not been set by Council	
2	Cardroom License Fee	MuniCode 5.48	Annual per card table has not been set by Council	
3	Copies		1st page = \$2.00, \$0.25 per page thereafter	1st page = \$1.00, \$0.10 per page thereafter
4	Processing Fee	Project Funding Agreement	10% added to all consultant invoices	
5	Return Check Processing	Maximum permitted by Civil code section 1719	\$25 - first NSF check, \$35 each subsequent NSF check	
6	Transient Occupancy Tax	MuniCode 5.54	10% of rent charged by operator	
BUILDING FEES				
No changes				
7	PERMIT FEES Yuba County provides building permit issuance and inspections for the City.	Ord 469	For information, including a list of fees and services, go to www.co.yuba.ca.us or call 1.530.749.5440. If it is determined that a planning review is required, the applicant will be contacted by the City's consultant; Raney & Associates	
8	EXCISE TAX Due prior to the issuance of building permit for new or expanded building in the City.	Ord 384	1% of the total valuation of all construction work for which a building permit is issued as determined by the Building Official in accordance with the California Building Code. Contact the City for a list of exemptions.	
BUSINESS LICENSE TAX AND FEE				
No changes				
9	Business License Tax	MuniCode 5.04	\$35.00 Annual tax (Jan - Dec) for all businesses. This tax is in addition to the applicable Class Fee and the AB 1379 Fee. This amount is not prorated for new businesses.	
10	Class I Fee	Reso 06-10	\$8.60 annual renewal of any business license when there is no change to the information previously supplied to the City	
11	Class II Fee	Reso 06-10	\$39.50 for: (1) Initial issuance of a business license for any business, including contractors and sub-contractors, that does NOT maintain a physical location within the City (2) re-issuance of a business license due to a change of ownership or name change (3) initial issuance of a business license to a home-based business located within the City	
12	Class III Fee	Reso 06-10	\$170 for: (1) Initial issuance of any business license for a business that maintains a physical location within the City (except home-based businesses) (2) Re-issuance of a business license for any business that is to occupy a new or remodeled facility that required construction or structural changes that is physically located within the City or that modified or enlarged the scope of the operation of the business to such an extent as to require to full review of the business by City staff	
13	AB 1379 ADA Fee	Calif AB 1379	\$4.00 each business each year	
14	Business License Late Fee	MuniCode 5.04	\$3.50 per month for each month payment is late	
CANNABIS - (See MARIJUANA)				
No changes				
CODE ENFORCEMENT				
No changes				
15	Violation of any provision of the Wheatland Municipal Code not specifically classified in the code or by state law as an infraction	Muni Code 1.16.010 - 030	Fine not to exceed \$1,000 or imprisonment in the county jail for not to exceed six months or both	
16	Violation of any provision of the Wheatland Municipal Code or any ordinance of the City that is defined or charged as an infraction	Muni Code 1.16.010 - 030	\$100 per day for a first violation; \$200 per day for second violation of the same provision of the code within one year; \$500 per day for each additional violation of the same provision of the code or ordinance within one year.	
COMMUNITY GARDEN				
No changes				
17	Garden plots are leased for an annual fee. A \$50 deposit is required.	Council approval June 22, 2010	\$50 per plot per year.	
EXCISE TAX				
No changes				
18	Excise Tax	Ord 384	1% of valuation of construction work for new and expanded buildings (See Ordinance for Exemptions)	
FATS, OILS, GREASE (FOG) (rates effective Jan 1, 2024)				
19	Annual FOG Waste Discharge Permit	Reso 21-09	\$268	CPI Apr to Apr \$257
20	FOG Re-inspection	Reso 21-09	\$134	\$129
21	Notice of Violation	Reso 21-09	\$394	\$378

**CITY OF WHEATLAND
MASTER FEE SCHEDULE
For FY 2023-2024; updated as of January 1, 2024**

Line	Description	Authority	PROPOSED FEE AMOUNT		Comment / Existing Fee	
22	Grease Disposal Mitigation Fee	Reso 21-09	\$417		\$400	
FIRE PROTECTION FACILITIES (rates effective Jan 1, 2023)						
23	Construction Type	Reso 15-12	Without sprinkler	With sprinkler		Update with new ENR average
24	Light Load - Res, Comm, Industr	Reso 15-12	\$1.48 per sq ft	\$1.48 per sq ft	\$1.38	\$1.38
25	Med Load - Comm, Industr	Reso 15-12	\$2.97 per sq ft	\$1.48 per sq ft	\$2.77	\$1.38
26	Heavy Load - Comm, Industr	Reso 15-12	\$4.45 per sq ft	\$2.23 per sq ft	\$4.15	\$2.08
IMPACT FEES (rates effective Jan 1 2023)						
27	<i>Single Family Residences</i>					Update with new ENR average
28	Law Enforcement Facilities	Res 30-22	\$1,262		\$1,177	
29	Bridges, Signals, Thoroughfares	Res 30-22	\$11,295		\$10,536	
30	Regional Bypass	Ord 400	Replaced by SYTIA fee charged by the County effective Oct 2018			
31	Storm Drainage Facilities	Res 30-22	\$10,265		\$9,576	
32	Water Distribution Facilities	Res 30-22	\$5,819		\$5,428	
33	Sewer Collection Facilities	Res 30-22	\$4,397		\$4,102	
34	Wastewater Treatment Facilities	Reso 06-08	\$14,206		\$13,252	
35	General Government Facilities	Res 30-22	\$2,079		\$1,939	
36	Public Meeting Facilities	Res 30-22	\$865		\$807	
37	Parkland Facilities	Res 30-22	\$5,166		\$4,819	
38	Bear River Levee	Ord 448	\$1,608		\$1,500	
39	Pool Facility	Res 30-22	\$693		\$646	
40	Administrative Fee	Res 30-22	\$577		\$781	
41	Fire Protection Facilities Fee	JPA 11-30-2010	SEE FIRE PROTECTION FACILITIES FEE Line No. 23			
	<u>Accessory Dwelling Units Located in a Single-Family Zoning</u>	Reso 35-21	Units (ADU's) that are 750 square feet or larger and located in a single-family zoning district shall pay impact fees based on the square feet of the proposed ADU divided by the square feet of the primary dwelling multiplied by the City's current single-family fees. ADU's that are less than 750 square feet are exempt from paying City impact fees.			
	<i>Multi Family Residences</i>					
42	Law Enforcement Facilities	Res 30-22	\$957		\$893	
43	Bridges, Signals, Thoroughfares	Res 30-22	\$7,568		\$7,060	
44	Regional Bypass	Ord 400	Replaced by SYTIA fee charged by the County effective Oct 2018			
45	Storm Drainage Facilities	Res 30-22	\$1,959		\$1,827	
46	Water Distribution Facilities	Res 30-22	\$3,492		\$3,257	
47	Sewer Collection Facilities	Res 30-22	\$3,214		\$2,998	
48	Wastewater Treatment Facilities	Reso 06-08	\$7,101		\$6,624	
49	General Government Facilities	Res 30-22	\$1,577		\$1,471	
50	Public Meeting Facilities	Res 30-22	\$656		\$612	
51	Parkland Facilities	Res 30-22	\$3,919		\$3,656	
52	Bear River Levee	Ord 448	\$715		\$667	
53	Pool Facility	Res 30-22	\$525		\$490	
54	Administrative Fee	Res 30-22	\$317		\$445	
55	Fire Protection Facilities Fee	JPA 11-30-2010	SEE FIRE PROTECTION FACILITIES FEE Line No. 23			
	<u>Accessory Dwelling Units Located in a Multi-Family Zoning</u>	Reso 35-21	Units (ADU's) that are 750 square feet or larger and located in a multi-family zoning district shall pay impact fees based on the square feet of the proposed ADU divided by the average square feet of all existing multi-family dwelling units on the same parcel multiplied by the City's current multi-family fees. ADU's that are less than 750 square feet are exempt from paying City impact fees.			
	<i>Mobile Homes per unit</i>					
56	Law Enforcement Facilities	Res 30-22	\$784		\$731	
57	Bridges, Signals, Thoroughfares	Res 30-22	\$5,873		\$5,479	
58	Regional Bypass	Ord 400	Replaced by SYTIA fee charged by the County effective Oct 2018			
59	Storm Drainage Facilities	Res 30-22	\$3,917		\$3,654	
60	Water Distribution Facilities	Res 30-22	\$4,656		\$4,343	
61	Sewer Collection Facilities	Res 30-22	\$3,214		\$2,998	
62	Wastewater Treatment Facilities	Reso 06-08	\$7,102		\$6,625	
63	General Government Facilities	Res 30-22	\$1,291		\$1,204	
64	Public Meeting Facilities	Res 30-22	\$537		\$501	
65	Parkland Facilities	Res 30-22	\$3,206		\$2,991	
66	Bear River Levee	Ord 448	\$0		\$0	
67	Pool Facilities	Res 30-22	\$430		\$401	
68	Administrative Fee	Res 30-22	\$310		\$446	
69	Fire Protection Facilities Fee	JPA 11-30-2010	SEE FIRE PROTECTION FACILITIES FEE Line No. 23			
	<i>Commercial Lodging per unit</i>					
70	Law Enforcement Facilities	Res 30-22	\$130		\$121	
71	Bridges, Signals, Thoroughfares	Res 30-22	\$4,518		\$4,215	
72	Regional Bypass	Ord 400	Replaced by SYTIA fee charged by the County effective Oct 2018			
73	Storm Drainage Facilities	Res 30-22	\$980		\$914	

**CITY OF WHEATLAND
MASTER FEE SCHEDULE
For FY 2023-2024; updated as of January 1, 2024**

Line	Description	Authority	PROPOSED FEE AMOUNT	Comment / Existing Fee
74	Water Distribution Facilities	Res 30-22	\$2,328	\$2,172
75	Sewer Collection Facilities	Res 30-22	\$1,692	\$1,578
76	Wastewater Treatment Facilities	Reso 06-08	\$4,735	\$4,417
77	General Government Facilities	Res 30-22	\$213	\$199
78	Public Meeting Facilities	Res 30-22	\$0	\$0
79	Parkland Facilities	Res 30-22	\$0	\$0
80	Bear River Levee	Ord 448	\$0	\$0
81	Administrative Fee	Res 30-22	\$146	\$184
82	Fire Protection Facilities Fee	JPA 11-30-2010	SEE FIRE PROTECTION FACILITIES FEE Line No. 23	
	<i>Retail Uses per sq ft</i>			
83	Law Enforcement Facilities	Res 30-22	\$0.330	\$0.310
84	Bridges, Signals, Thoroughfares	Res 30-22	\$8.300	\$7.740
85	Regional Bypass	Res 30-22	Replaced by SYTIA fee charged by the County effective Oct 2018	
86	Storm Drainage Facilities	Res 30-22	\$3.370	\$3.140
87	Water Distribution Facilities	Res 30-22	\$2.230	\$2.080
88	Sewer Collection Facilities	Res 30-22	\$2.270	\$2.120
89	Wastewater Treatment Facilities	Reso 06-08	\$6.039	\$5.633
90	General Government Facilities	Res 30-22	\$0.540	\$0.500
91	Public Meeting Facilities	Res 30-22	\$0.000	\$0.000
92	Parkland Facilities	Res 30-22	\$0.000	\$0.000
93	Bear River Levee	Ord 448	\$0.590	\$0.549
94	Administrative Fee	Res 30-22	\$0.240	\$0.320
95	Fire Protection Facilities Fee	JPA 11-30-2010	SEE FIRE PROTECTION FACILITIES FEE Line No. 23	
	<i>Employment Uses per sq ft</i>			
96	Law Enforcement Facilities	Res 30-22	\$0.230	\$0.210
97	Bridges, Signals, Thoroughfares	Res 30-22	\$5.510	\$5.140
98	Regional Bypass	Res 30-22	Replaced by SYTIA fee charged by the County effective Oct 2018	
99	Storm Drainage Facilities	Res 30-22	\$2.960	\$2.760
100	Water Distribution Facilities	Res 30-22	\$1.920	\$1.790
101	Sewer Collection Facilities	Res 30-22	\$1.950	\$1.820
102	Wastewater Treatment Facilities	Reso 06-08	\$6.040	\$5.631
103	General Government Facilities	Res 30-22	\$0.360	\$0.340
104	Public Meeting Facilities	Res 30-22	\$0.000	\$0.000
105	Parkland Facilities	Res 30-22	\$0.000	\$0.000
106	Bear River Levee	Ord 448	\$0.491	\$0.457
107	Administrative Fee	Res 30-22	\$0.195	\$0.240
108	Fire Protection Facilities	JPA 11-30-2010	SEE FIRE PROTECTION FACILITIES FEE Line No. 23	
	<i>Light Industrial Uses per sq ft</i>			
109	Law Enforcement Facilities	Res 30-22	\$0.150	\$0.140
110	Bridges, Signals, Thoroughfares	Res 30-22	\$3.034	\$2.830
111	Regional Bypass	Res 30-22	Replaced by SYTIA fee charged by the County effective Oct 2018	
112	Storm Drainage Facilities	Res 30-22	\$3.109	\$2.900
113	Water Distribution Facilities	Res 30-22	\$0.965	\$0.900
114	Sewer Collection Facilities	Res 30-22	\$1.115	\$1.040
115	Wastewater Treatment Facilities	Reso 06-08	\$6.036	\$5.631
116	General Government Facilities	Res 30-22	\$0.247	\$0.230
117	Public Meeting Facilities	Res 30-22	\$0.000	\$0.000
118	Parkland Facilities	Res 30-22	\$0.000	\$0.000
119	Bear River Levee	Ord 448	\$0.525	\$0.457
120	Administrative Fee	Res 30-22	\$0.152	\$0.160
121	Fire Protection Facilities	JPA 11-30-2010	SEE FIRE PROTECTION FACILITIES FEE Line No. 23	
	<i>AG Tourism Uses per sq ft</i>			
122	Law Enforcement Facilities	Res 30-22	\$0.086	\$0.080
123	Bridges, Signals, Thoroughfares	Res 30-22	\$2.080	\$1.940
124	Regional Bypass	Res 30-22	Replaced by SYTIA fee charged by the County effective Oct 2018	
125	Storm Drainage Facilities	Res 30-22	\$0.965	\$0.900
126	Water Distribution Facilities	Res 30-22	\$0.557	\$0.520
127	Sewer Collection Facilities	Res 30-22	\$0.568	\$0.530
128	Wastewater Treatment Facilities	Reso 06-08	\$6.475	\$5.631
129	General Government Facilities	Res 30-22	\$0.139	\$0.130
130	Public Meeting Facilities	Res 30-22	\$0.000	\$0.000
131	Parkland Facilities	Res 30-22	\$0.000	\$0.000
132	Bear River Levee	Ord 448	\$0.525	\$0.457
133	Administrative Fee	Res 30-22	\$0.114	\$0.080
	Calitera		SEE DEVELOPMENT AGREEMENT	
	Heritage Oaks East		SEE DEVELOPMENT AGREEMENT	
	Heritage Oaks West		SEE DEVELOPMENT AGREEMENT	
MARIJUANA				No change

**CITY OF WHEATLAND
MASTER FEE SCHEDULE
For FY 2023-2024; updated as of January 1, 2024**

Line	Description	Authority	PROPOSED FEE AMOUNT	Comment / Existing Fee
134	Processing of the registration of any grower cultivating marijuana within the City limits	Muni Code 18.06, 18.09, 18.61 Reso 01-13	\$210 for a two year period	
NUISANCE ABATEMENT				
135	Nuisances visible from off-site and additional unlawful nuisances as listed in 8.08.040	Muni Code 8.08.040	Unless an immediate threat to the health or safety of the public exists, the time limit for abatement shall be ten days. If nuisance is not abated, property owner is liable for the City's costs to abate.	No change
PARKS AND RECREATION				
Community Center Group 1				
<i>City sponsored and co-sponsored events, other governmental agencies serving the City, and holiday events that are open to the public</i>				
136	Main Hall	Reso 04-19	No charge	No change
137	Kitchen		No charge	
138	Conference Hall		No charge	
139	Security Deposit		\$500	
Community Center Group 2				
<i>Non-profit, civic, athletic, social organizations, churches and schools located and based in the city (must provide a service to the community and provide a non-profit number). Funeral and memorial services for City of Wheatland residents.</i>				
140	Main Hall - Per Hour	Reso 04-19	\$60.00	\$45.00
141	Main Hall - Per Day		\$490.00	\$360.00
142	Kitchen - Per Hour		included above	\$10.00
143	Kitchen - Per Day		included above	\$80.00
144	Conference Hall - Per Hour		First hour \$25.00, each additional hour \$20.00	First hour \$17.50, each additional hour \$15.00
145	Security Deposit		\$500	
Community Center Group 3				
<i>City resident private parties and employee organizations. City resident non-profit functions that do not meet Group 2 criteria. Non-resident non-profit, civic, social organizations and schools.</i>				
146	Main Hall - Per Hour	Reso 04-19	\$90.00	\$67.50
147	Main Hall - Per Day		\$720.00	\$540.00
148	Kitchen - Per Hour		included above	\$15.00
149	Kitchen - Per Day		included above	\$120.00
150	Conference Hall - Per Hour		First hour \$37.50, each additional hour \$30.00	First hour \$26.25, each additional hour \$22.50
151	Security Deposit		\$500	
Community Center Group 4				
<i>City resident commercial, business, and profit-making activities. Non-resident private parties, employee associations, commercial, business, profit-making organizations and churches. Political candidate fundraisers and social events.</i>				
152	Main Hall - Per Hour	Reso 04-19	\$120.00	\$90.00
153	Main Hall - Per Day		\$980.00	\$720.00
154	Kitchen - Per Hour		included above	\$20.00
155	Kitchen - Per Day		included above	\$160.00
156	Conference Hall - Per Hour		First hour \$50.00, each additional hour \$40.00	First hour \$35.00, each additional hour \$30.00
157	Security Deposit		\$500	
Parks				
158	Parks without bathrooms—	Reso 07-07	\$200 per event plus \$100 maintenance deposit	\$100 per event plus \$50 maintenance deposit
159	C-Street Park-Small Area	Reso 07-07	\$150 per event plus \$50 maintenance deposit	\$150 per event plus \$50 maintenance deposit
160	E-Street Park-Large Area	Reso 07-07	\$200 per event plus \$50 maintenance deposit	\$200 per event plus \$50 maintenance deposit
161	C-Street Park Restrooms	Staff	Included above	\$40 per event plus \$40 maintenance deposit

**CITY OF WHEATLAND
MASTER FEE SCHEDULE
For FY 2023-2024; updated as of January 1, 2024**

Line	Description	Authority	PROPOSED FEE AMOUNT	Comment / Existing Fee
162	Jump Houses	Staff	\$150 deposit	
PLANNING & ENGINEERING (rates effective Jan 1, 2023)				CPI change
163	Administrative Charge	Reso 37-20	20% of consultant charges related to processing/deciding a Development Project Application. 10% for preparation of an EIR	
164	Check Improvement Plans	Reso 37-20	1.5% of Value	
165	City Council Appeal	Reso 37-20	\$1,542	\$1,469
166	Density Bonus Request	Reso 35-21	Initial deposit of \$5,000 then actual cost plus 10%	
167	Design Review Processing	Reso 37-20	Initial deposit of \$1,000 then actual cost plus 10%	
168	Encroachment Permit	Reso 37-20	\$1,000 minimum	
169	Environmental Impact Report	Reso 37-20	Initial deposit of \$1,000 then actual cost plus 10%	
170	Final Parcel Map	Reso 37-20	Initial deposit of \$1,000 then actual cost plus 10%	
171	Final Tract Map	Reso 37-20	Initial deposit of \$1,000 then actual cost plus 10%	
172	General Plan Amendment	Reso 37-20	Initial deposit of \$1,000 then actual cost plus 10%	
173	General Plan Update Surcharge	Reso 37-20	Fee has sunsetted	
174	Improve Inspections	Reso 37-20	1.5% of Value	
175	Initial Environmental Assessment	Reso 37-20	Initial deposit of \$1,000 then actual cost plus 10%	
176	Lot Line Adjustment	Reso 37-20	Initial deposit of \$1,000 then actual cost plus 10%	
177	Special meeting of Planning Commission or City Council	Reso 37-20	\$3,083	\$2,937
178	Tentative Parcel Map w/o env Rev	Reso 37-20	Initial deposit of \$1,000 then actual cost plus 10%	
179	Tentative Parcel map with env Rev	Reso 37-20	Initial deposit of \$1,000 then actual cost plus 10%	
180	Tentative Tract/Subdivision Map	Reso 37-20	Initial deposit of \$1,000 then actual cost plus 10%	
181	Use Permit	Reso 37-20	Initial deposit of \$1,000 then actual cost plus 10%	
182	Variance	Reso 37-20	Initial deposit of \$1,000 then actual cost plus 10%	
183	Zone Change Application	Reso 37-20	Initial deposit of \$1,000 then actual cost plus 10%	
184	Zoning Letter	Reso 37-20	\$397	\$378
185	Zoning Letter/Burn Letter	Reso 37-20	\$397	\$378
POLICE FEES				No Change
186	Parking Violations	Reso 43-04	The City uses California vehicle code for issuing parking violations. Fines are collected by the County and a portion is remitted to the City.	
187	Copies of Police Reports	Reso 18-04	\$10.00, \$15.00 with a flash drive	current fee is a flat \$10.00.
188	Vehicle Release	Reso 18-04	\$200	current fee is \$125.00.
189	VIN verification, Mechanical citation sign-off, Deer tag validation	Reso 10-93 and Reso 18-04	\$10 VIN, \$10 Mechanical, \$8 Deer Tag. In practice, these services are provided free as a community service	current language and fee in 22-23 fee schedule does not have strike-thoughts
190	Fingerprinting, hard-card only. Concealed weapon permit	Reso 18-04	\$20.00 per card	current language in 22-23 fee schedule does not strike through Concealed Weapon permit and states services are provided by County.
191	Local Background check		\$25.00	New fee.
SIGN FEES (rates effective Jul 1, 2023)				CPI Apr to Apr
192	Master Sign Program	Reso 16-10 (supersedes Ord 339)	Actual Cost with \$3,577 initial deposit	\$3,433
193	Individual Signs under a Master Sign Program	Reso 16-10 (supersedes Ord 339)	\$316 per application	\$303.
194	Individual Signs not part of a Master Sign Program	Reso 16-10 (supersedes Ord 339)	\$352 per application	\$337
194	Painted Signs	Ordinance 339	Signs painted on the side or roof of an existing building or structure, or the refacing or repainting of an existing sign without changes or alterations to the existing illumination to electrical wiring \$48.00 each. If there are changes or alterations to the existing illumination or electrical wiring \$76.00 each.	\$46
SPECIAL EVENT FEES				No Change
195	Admissions Fee - imposed and collected by the Bishop's Pumpkin Farm to a Patron	Wheatland - Bishops Dev Agreement Jan 2011	5% of the price of the Admission Charge collected by the Property Owner	
196	Police Officers - City Manager approved use of Wheatland police officers for non-City sponsored events		Staff Billable Rates as calculated by the Finance Department	

**CITY OF WHEATLAND
MASTER FEE SCHEDULE
For FY 2023-2024; updated as of January 1, 2024**

Line	Description	Authority	PROPOSED FEE AMOUNT	Comment / Existing Fee
197	Public Works - City Manager approved use of Wheatland public works employees for non-City sponsored events		Staff Billable Rates as calculated by the Finance Department	
198	Street Closures - City Manager approved use of Wheatland public works employees for non-City sponsored events		Staff Billable Rates as calculated by the Finance Department	
SEWER (Rates effective October 1, 2022)				Not until 3/1/2024
199	Monthly rate per EDU (equivalent dwelling unit). Residential home equals one EDU. Apartments equal .578 EDU per unit. Number of EDU's for Commercial accounts is calculated based on average winter water usage.	Reso 10-19	Residential = 1 EDU = \$65.06 Apartment = \$37.60 per unit = \$65.06 times number of calculated EDU's	Commercial
200	Penalty due first day of first month following due date specified on the utility bill	Reso 33-01	10% of first month delinquent amount plus .05% per month thereafter for nonpayment of delinquent charges plus basic penalty	
WATER (Rates effective October 1, 2022)				Not until 3/1/2024
201	Meter Size	Reso 09-19	Monthly charge	
202	3/4 or 1"		\$55.22 plus *	
203	1.5		\$62.95 plus *	
204	2		\$74.94 plus *	
205	3		\$127.90 plus *	
206	4		\$164.99 plus *	
207	6		\$255.53 plus *	
208	8		\$362.35 plus *	
209	10		\$494.63 plus *	
210	*plus \$2.62 per 100 cubic feet over 1,200			
211	Reconnection Charge	Reso 33-01	\$40	
212	Penalty due first day of first month following due date specified on the utility bill	Reso 33-01	10% of first month delinquent amount plus .5% per month thereafter for nonpayment of delinquent charges plus basic penalty	
213	Hydrant Meter		Meter charge is \$50 per month rental after 1 month and \$3,000 deposit. Water charge is \$70 for first 4,000 gallons and \$.0075 per gallon thereafter	