



City of Wheatland

111 C Street – Wheatland, California 95692
Tel (530) 633-2761 – Fax (530) 633-9102

**CITY COUNCIL MEETING
STAFF REPORT**

**Date: February 14, 2017
Agenda Item:**

Subject: Annual TDA Claim

Prepared by: Rex E. Miller

Recommendation: That the City Council approve the resolution to submit the Transportation Development Act Claim to SACOG to request the distribution of the Local Transportation Act funds that have been allocated to the City of Wheatland for the fiscal year 2016-2017.

Fiscal Impact: The total of the funds allocated to the City for 2016-2017 is \$46,528., which includes \$ 1,396. allocated to SACOG for planning purposes.

RESOLUTION NO. -17

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
WHEATLAND AUTHORIZING THE FILING OF A
TRANSPORTATION DEVELOPMENT ACT CLAIM FOR FISCAL
YEAR 2016/2017**

WHEREAS, the City of Wheatland is a member of the Sacramento Area Council of Governments (SACOG); and

WHEREAS, SACOG provides transportation and funding services to member entities including the administration of Transportation Development Act resources (TDA); and

WHEREAS, the City of Wheatland has included in its 2016/2017 budget funding for street improvement projects which require all of the TDA, Local Transportation Funds (LTF) that are available and are estimated to be available for City projects through 06/30/17; and

WHEREAS, the City of Wheatland wishes to file a TDA claim to SACOG in order to receive all available TDA LTF resources for funding of the City's annual project and expenditure plan.

NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WHEATLAND THAT:

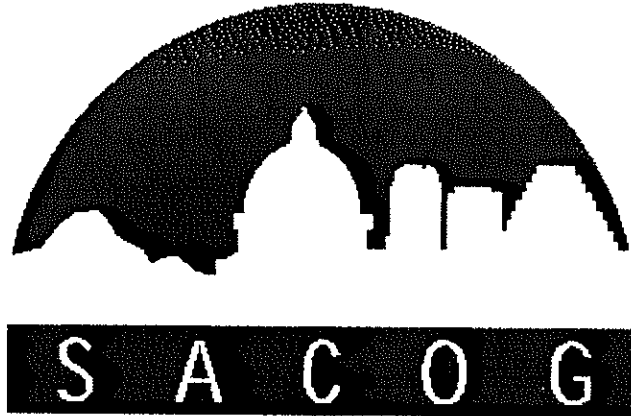
1. The above statements are true and correct.
2. That the Transportation Development Act Claim attached hereto as Exhibit "A" is authorized for submittal to SACOG.

ADOPTED as a Resolution of the City Council of the City of Wheatland at a meeting thereof held on the 14th day of February, 2017 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

By: _____
Rick West, Mayor

ATTEST: _____
Lisa J. Thomason, City Clerk



TRANSPORTATION

DEVELOPMENT ACT

CLAIM PACKET

Sacramento Area Council of Governments
1415 L Street, Suite 300
Sacramento, CA 95814

**TRANSPORTATION DEVELOPMENT ACT
CLAIM CHECKLIST**

Please check the following, items as being either included with the attached TDA claim package or are on file at SACOG.

Item	Claimant	Attached	On file
• TDA-1 Annual Transportation Development Claim	All claimants	<u>✓</u>	N/A
• TDA-2 Project and Expenditure Plan (for the fiscal year of this claim and the prior fiscal year)	All claimants	<u>✓</u>	N/A
• TDA-3 Status of Previously Approved Projects	All claimants	<u>✓</u>	N/A
• TDA-4 Statement of Conformance	All claimants	<u>✓</u>	N/A
• TDA-5 TDA Claim Certification	All claimants	<u>✓</u>	N/A
• Resolution by governing body that authorized the claim	All claimants	<u>✓</u>	N/A

If Claimant is a Transit Agency

• CHP Safety Compliance Report (Completed within the past 13 months)	Claimants for transit service	_____	_____
• Adopted or proposed budget for the fiscal year of the claim	Claimants for transit service	_____	_____
• Signed copy of transit service contract	Claimants for transit service	_____	_____
• Area wide transfer agreement, resolution	Claimants that allow inter-system transfers	_____	_____
• Information establishing eligibility under efficiency criteria	Claimants for revenue-based STA funds	_____	_____
• Certification that claim is consistent with Capital Improvement Program	Claimants for bike/ped facilities	_____	_____
• Compliance with PUC Sec. 99155 & 99155.5	Claimants for transit service	_____	_____
• STA Operator Qualifying Criteria calculation based on section 99314.6	Claimants for transit service	_____	_____
• Copy of Ten Year Capital & Operations Program	Claimants for transit service	_____	_____

TDA-1

TRANSPORTATION DEVELOPMENT ACT CLAIM

TO: Sacramento Area Council of Governments
1415 L Street, Suite 300
Sacramento, CA 95814

FROM: Claimant City of Wheatland
Address 111 C street
City Wheatland Zip Code 95692
Contact Person Rex Miller
Phone 530)633-2761 Email rmiller@wheatland.ca.gov

The above claimant hereby requests, in accordance with authority granted under the Transportation Development Act and applicable rules and regulations adopted by the Sacramento Area Council of Governments (SACOG), that its request for funding be approved as follows:

LTF \$ 46,528 (FY 16/17)
____ (FY ___ / ___)
____ (FY ___ / ___)
____ (FY ___ / ___)

STA _____ (FY ___ / ___)
____ (FY ___ / ___)
____ (FY ___ / ___)
____ (FY ___ / ___)

Submitted By Rex Miller
Title Director of Administrative Services
Date _____

TDA-4
STATEMENT OF CONFORMANCE

Form TDA-4 must be completed and signed by the Administrative Office of the submitting claimant.

The City of Wheatland hereby certifies that the Transportation Development Act claim for fiscal year(s) 2016-2017 in the amount of \$ 46,528 (LTF) and \$ -0- (STA) for a total of \$ 46,528 conforms to the requirements of the Transportation Development Act and applicable rules and regulations. (See Attachment A for listing of conformance requirements)

Certified by Chief Financial Officer Reese Miller
Title Dir. of Admin. Services
Date _____

TDA-5

TDA Claim Certification Form

Rex E. Miller, Chief Finance Officer for the City of Wheatland, do hereby attest, as required under the California Code of Regulations, Title 21, Division 3, Chapter 2, Section 6632, to the reasonableness and accuracy of the following:

- (a) The attached budget or proposed budget for FY 2016/2017
- (b) The attached certification by the Department of the California Highway Patrol verifying that _____ is in compliance with Section 1808.1 of the Vehicle Code, as required in Public Utilities Code Section 99251.
- (c) The estimated amount of _____ maximum eligibility for moneys from the local transportation fund and the state assistance fund, as defined in Section 6634, is \$ 46,528.

Rex E. Miller

(Signature) Chief Financial Officer

City of Wheatland

(Agency Name)

Jan. 24, 2017

(Date)

ATTACHMENT A
CONFORMANCE - TDA CLAIMANTS
Standard Assurances

-) 180-Day Certified Fiscal Audit (*Applies to all claims; SACOG administers fiscal audits for all operators in the region, with the exception of the Sacramento Regional Transit District*) - Assurance that the claimant has submitted a satisfactory independent fiscal audit, with required certification, to SACOG and to the State Controller not more than 180 days after the end of the prior fiscal year (Sections 99245 and 6664).
-) 90-Day Annual State Controller Report (*Applies to all transit claims*) – Assurance that claimant has submitted this report to the State Controller in conformance with the uniform system of accounts and record not more than 90 days after the end of the prior fiscal year (110 days for electronically submissions) (Section 99243). Claimant should also supply a copy of the State Controller report (SCR) to SACOG no more than 120 days after the end of the prior fiscal year.
-) Use of Federal Funds (*Applies to all Article 4 claims*) –
 - Claimant filing a claim for TDA funds for capital intensive projects pursuant to Section 99268.7 certifies that it has made every effort to obtain federal funding for any project which is funded pursuant to Section 99268.7.
 - Claimant qualifying for funds pursuant to Section 99268.1 and filing a claim for TDA funds in excess of the amount allowed by Section 99268 certifies that such funds are required in order to obtain maximum federal operating funds in the year such funds are claimed pursuant to Section 6633.1.
-) Elderly/Disabled (*Applies to all transit claims*) – That the transit operator is in compliance with Section 99155 pertaining to reduced transit fares for elderly and disabled persons and Section 99155.5 pertaining to dial-a-ride and paratransit services.
-) Farebox Recovery Ratio Requirements (*Applies to all transit claims*) – Claimant filing a claim for LTF or STA funds certifies that it will maintain for the project that ratio of fare revenues and local support to operating cost required under Sections 99268 (including all subparts), 99270.1, 99270.2, 99270.6, and under the “Farebox Requirements for Urbanized and Non-Urbanized Service” adopted by the SACOG Board of Directors on March 18, 1982, whichever is appropriate.

Exceptions:

-) 50% Expenditure Limitation (*Applies only to claims for LTF*) – Claimant certifies that it was in compliance with Section 99268 certifying that it (the claim) will not exceed 50% of the amount required to meet operating, maintenance, capital and debt service costs of the transit system after deduction of approved federal grants and STA funds estimated to be received for the system. (A claimant can receive up to 100% of capital costs for grade-separated mass transit projects under Section 99268 and 99281, for capital intensive transit-related projects under Section 99268.7, and for extension of services under Section 6619.1 and 6633.8)
-) Extension of Services (*Applies only to LTF claims*) - Claimant who received an allocation of LTF funds for extension of service pursuant to Section 99268.8 certifies that it will file a report of these services pursuant to Section 6633.8(b) within 90 days after close of the fiscal year in which that allocation was granted.

- 1) Retirement System (*Applies only to LTF claims*) - Claimant certifies that (1) the current cost of its retirement system is fully funded with respect to the officers and employees of its public transportation system; or (2) the operator is implementing a plan approved by SACOG which will fully fund the retirement system for such officers and employees within 40 years; or (3) the operator has a private pension plan which sets aside and invests, on a current basis, funds sufficient to provide for the payment of future pension benefits and which is fully compliant with the requirements stated in Section 99272 and 99273.
- 1) Maximum Use of Local Transportation Funds (*Applies only to Sacramento Regional Transit District STA claim*) - That the operator is receiving the maximum allowable amount from the Local Transportation Fund.
- 2) Part-Time Employees (*Applies only to claims for STA*) - Claimant certifies that it is not precluded by any contract entered into on or after June 28, 1979 from employing part-time drivers or contracting with common carriers of persons operating under a franchise or license. Claimant further certifies that no person who was a full-time employee on June 28, 1979 shall have his/her employment terminated or his/her regular hours of employment, excluding overtime, reduced as a result of it employing part-time drivers or contracting with such common carriers.
- 1) Conformance with the Metropolitan (Regional) Transportation Plan (*Applies only to claims for STA*) - Claimant certifies that all of the purposes for claim expenditures are in conformance with the current Short Range Transit Plan, which is an appendix to the Metropolitan (Regional) Transportation Plan.
- 2) Full Use of Federal Funds (*Applies only to STA claims*) - Claimant certifies that it is making full use of federal funds available under the Urban Mass Transportation Act of 1964, as amended.
- 3) Implementation of Productivity Improvements (*Applies only to STA claims*) - Claimant certifies that the operator has made a reasonable effort to implement the productivity improvements recommended pursuant to Section 99244.